

BELCHAMP WALTER PARISH COUNCIL

Dear Councillor,

Notice of Meeting

I hereby give you notice that a Meeting of the ANNUAL PARISH COUNCIL of the above named parish will be held at Belchamp Walter Village Hall on Wednesday, 18th May 2016 following the Annual Parish Meeting.

Dated this 12th day of May 2016

Jan Munro

Clerk to the Council

STATUTORY BUSINESS

- 1) Election of Chairman (Declaration of Acceptance)
- 2) Election of Deputy Chairman
- 3) Apologies
- 4) To appoint representatives on the following bodies.
Village Hall Management Committee and Pathways
- 5) To review the number and to fix the dates of ordinary meetings for the ensuing year.
- 6) Notice of resignations and member's confirmation of acceptance of office, general notice of registerable interests.
- 7) Review and accept assets register.

ROUTINE BUSINESS

- 8) To confirm the minutes of the meetings held on 17th February 2016 and 28th April 2016
- 9) Members to review or present declarations of interest of items on the agenda.
- 10) Opportunity for Parishioners to make statements.
- 11) County and District Reports
- 12) Matters arising from meeting held 17/02/16
 - a) Transparency Code
 - b) Village Hall
 - c) Playing Field Lease
 - d) Village phone box – Defibrillator
 - e) Village Parking
- 13) Finance.
 - a) Bank Balances. @ 11/05/16

Community Account	£4,239.05
Reserves Account (BPA)	£6,868.83
Restricted Playing Field Acct.	£1,627.30
Total	£12,735.18
 - b) Approval of cheques to issue and standing order change.
 - c) Adoption of the Annual Account for YE 2016
 - d) Approve external audit submission.
- 14) Insurance Renewal
- 15) Casual vacancy
- 16) Correspondence
- 17) Items for next meeting.(including any relevant items submitted by the public at the Annual Parish Meeting)